

Amana Colonies Land Use District

Notice of Board of Trustees Meeting and Tentative Agenda

May 11, 2020 – 7:00 p.m.

ACLUD Meeting Room and via Zoom App

An in-person meeting is not possible due to the ongoing Covid-19 pandemic.

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Lynn Trumpold called the meeting to order at 7:04 p.m. Present via Zoom: L. Trumpold, Bruce Trumpold, Cherie Hansen-Rieskamp, and Mike Sandersfeld. Present in the ACLUD office: Administrator Elly Hoehnle and applicant Sandy Newkirk. Absent: Ithiel Catiri, Gloria Alexander, and Tina Becerra-Hinsley.
- II. Set Agenda. Motion by B. Trumpold, second by Hansen-Rieskamp, to set the agenda as presented. Motion carried 4-0
- III. Discussion/Action: Review/approve the following
 - a. April meeting minutes. Motion by B. Trumpold, second by Sandersfeld, to approve the minutes as presented. Motion carried 4-0.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. none
- V. Discussion/action:
 - a. May disbursements in the amount of \$2,066.07. Motion by Sandersfeld, second by B. Trumpold, to approve the disbursements as submitted. Motion carried 4-0
- VI. Discussion/Action: April Treasurer's Report. Motion by Sandersfeld, second by B. Trumpold, to approve the Treasurer's Report as submitted.
- VII. Discussion/Action on the following permit application in a Historic Preservation District:
 - a. 2020-048 Sandy Newkirk. 4503' 220th Trail. Remodel non-historic wing of building.
 - On West side: Remove 3 fiberglass garage doors and replace with 2 36"x48" 6/6 white vinyl windows and one 36" entry door with 9 lites (for the retail space), and replace north entrance door (no lites), replace door on south end with 36"x48" 6/6 white vinyl window, reside with cedar vertical board and batten siding, remove cistern cover, fill in cistern and landscape of top, install patio seating area.
 - On North side (west end): replace 24" window with 36"x48" 6/6 white vinyl window, reside with cedar board and batten siding.
 - On East side (north end): replace both 24" windows with 36"x48" 6/6 white vinyl windows, remove 2 doors, reside with cedar vertical board and batten siding.
 - On North side (east end): replace west window with 36"x48" 6/6 white vinyl window, close off east window for exhaust fan, reside with cedar vertical board and batten siding.
 - On East side (east end): reside with cedar vertical board and batten siding.
 - On South side (old winery storefront): remove west door and replace with 36"x48" 6/6 white vinyl window, replace east door with 36" door (9 lites), reside with cedar vertical board and batten siding.

HPC noted that the minimum 20% green space requirement is met. The Historic Preservation Commission asks that pursuant to Section 31.06.020.F, the Board of Trustees waive the parking space requirement outlined in 31.06.020 as the property is landlocked, it is not a “destination” business, and that the HPC members believe that any location on the property where parking could be placed would denigrate the historical appearance of the property and the surrounding area.

After discussion, Sandersfeld made a motion to approve the application as per HPC recommendations with an additional requirement that the door on the west side, at the north ends, be a 6-panel door (HPC did not make a recommendation for this door). The motion was seconded by B. Trumpold. Motion carried 4-0.

VIII. Other Business

a. Discussion/Action: appoint HPC member. The Historic Preservation Commission proposed that Alex Momany be appointed to the open seat on the HPC. The term of this appointment is through 2022. Motion by B. Trumpold, second by Hansen-Rieskamp, to appoint A. Momany to the open HPC seat. Motion carried 4-0.

b. Discussion/Action: Administrator’s position/BOT meetings. Discussion was held about moving meetings from evenings to days. Trustees will revisit this idea at the June meeting and make a final decision.

IX. Administrator’s Report

a. Action items

- i. Violation. Daniel Dennis, 705 47th Ave. Motion by Sandersfeld, second by Hansen-Rieskamp to assess a civil penalty of \$5,000 which will be reduced to LUD costs & fees after successful completion of the permitting process and installation of approved windows. Motion carried 4-0. The Administrator will communicate with LUD counsel.
- ii. Violation. Bill Albert. 215 53rd Ave. Sandersfeld will drive by and look over the progress.

X. President’s Report

XI. Adjourn. Motion to adjourn by Sandersfeld, second by B. Trumpold. The meeting was adjourned at 8:25 p.m.

Lynn Trumpold, ACLUD BOT President

Eleanor S. Hoehnle, Administrator

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa. All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.