

**Amana Colonies Land Use District**  
Minutes of the Special Board of Trustees Meeting  
February 22, 2021 – 7:30 p.m.  
Via Zoom App

An in-person meeting is not possible due to the ongoing Covid-19 pandemic and the small size of the ACLUD meeting room, which does not provide enough room to maintain social distance between those attending.

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Lynn Trumpold called the meeting to order at 7:30 p.m. Present: L. Trumpold, Bruce Trumpold, Joe Parcell, Ithiel Catiri, Laura Kay Sheely, Andrew Conquest, Cherie Hansen-Rieskamp, and Administrator Elly Hoehnle. Several members of the public also attended.
- II. Set Agenda. Motion by Catiri, second by Parcell, to set the agenda as presented. Motion carried unanimously.
- III. Discussion: Proposal for live plant sales/outdoor merchandising

Sheely and Parcell presented the following draft proposal:

The proposed change would be for C-2 and C-3 Districts.

Section 31.28.030 Add F

Section 31.30.030 Add B

The use of outdoor space for the purpose of showcasing and selling merchandise and plants will be permitted on a limited basis during the time period of March 1 through November 15 upon receipt of a Special Permit approved by the Administrator of ACLUD on an annual basis. This space is to be limited to no more than 30% of the total available space and must fall within the designated bulk restrictions outlined in Section 31.28.040 and the minimum open space requirements in Section 31.28.050. The materials showcased must all be listed for sale with price tags or stickers. Each year the retailer must submit their exterior retail site plan to the ACLUD Administrator and receive approval before presenting any materials for sale. Any questionable proposals or appeals can be brought to the ACLUD Board of Trustees for review. The outdoor retail site plan should include safe customer walkways, designated entry points for customers and be compliant with all other ACLUD requirements for retail spaces. All materials and landscaping constructed to showcase the retail items must also meet all other ACLUD ordinances.

Cost of the Permit: \$150 per business

Fine for non-compliance: \$1500 per violation

Discussion points included: changing the allowed space to be a percent of the front yard of the property; make the permit an annual permit and eliminate the dates; include C-1 and HP-C districts; Keep festival display time?; festivals only permit v. annual permit; enforceability; feedback from SHPO; add to section 31.28.050?; need a form for the retail site plan.

Sheely will revise the proposed changes, based on Trustee feedback. The Administrator will draft a form and make available to Trustees for changes/comments.

- IV. Adjourn. Motion to adjourn by Catiri, second by Parcell. The meeting was adjourned at 8:41 p.m.

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Lynn Trumpold, ACLUD BOT President

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Eleanor S. Hoehnle, Administrator

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa. All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.

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