

Amana Colonies Land Use District

Notice of Board of Trustees Meeting and Tentative Agenda

April 12, 2021 – following the public hearing.

Via Zoom App

An in-person meeting is not possible due to the ongoing Covid-19 pandemic and the small size of the ACLUD meeting room, which does not provide enough room to maintain social distance between those attending.

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Lynn Trumpold called the meeting to order at 7:03 p.m. Present: L. Trumpold, Bruce Trumpold, Andrew Conquest, Joe Parcell, Laura Kay Sheely, Cherie Hansen-Rieskamp, and Administrator Elly Hoehnle. Absent: Ithiel Catiri. Several members of the public were also in attendance.
- II. Set Agenda. Motion by B. Trumpold, second by Hansen-Rieskamp, to set the agenda as presented. Motion carried 6-0.
- III. Review/Approve: minutes of March regular meeting. Motion by Sheely, second by Hansen-Rieskamp, to table approval of the minutes until the May meeting.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. None.
- V. Review/Approve April disbursements. Motion by Conquest, second by Hansen-Rieskamp, to pay the bills. Motion carried 6-0.
- VI. Review/Approve March Treasurer's Report. Motion by Conquest, second by Hansen-Rieskamp, to approve the Treasurer's Report as presented, and to approve the new format for the reports. Motion carried 6-0.
- VII. Discussion/Action on the following permit applications in a Historic Preservation District:
 - a. 2021-010 Allison Momany & Tyler Stockman, 2618 J St. Replace windows, remove window from non-historic location. Motion by Sheely, second B. Trumpold, to approve a Certificate of Approval for the Application as recommend by the Historic Preservation Commission. Motion carried 6-0.
 - b. 2021-011 AEBTMG Legacy Enterprises, 750 48th Ave. Replace concrete sidewalk, remove brick patio, nd replace with stamped concrete, stamp concrete currently in place. Motion by Sheely, second by Hansen-Rieskamp, to approve a Certificate of Approval for the Application as recommended by the Historic Preservation Commission. Motion carried 6-0.
- VIII. Other Business
 - a. Discussion/Action: Possible dates for annual joint BOT/HPC meeting. Trustees suggest a June/July and a January meeting. The Historic Preservation Commission will address this at their April 26 meeting.
 - b. [Discussion/Action: Venard violation. Trustees directed the Administrator to send a letter to the property owner informing them of the total fine to date. The Administrator will send a monthly letter to update the fine amount.
 - c. Discussion/Action: Administrator position. The Administrator will put the Job Posting on Indeed and on Corridor Careers and is authorized to spend up to \$500 advertising the position. Lynn Trumpold, Laura Kay Sheely, and Andrew Conquest are the interview committee.

d. Approve/Revise: Proposed Guidelines for Egress Windows in Historic Preservation Districts. Motion by Sheely, second by Hansen-Rieskamp, to approve the proposed guidelines as presented. Motion carried 4-2, with Conquest and B. Trumpold voting nay.

e. Approve/Revise: Proposed Guidelines for Window Wells in Historic Preservation Districts. Motion by Sheely, second by Hansen-Rieskamp, to approve the guideline with a 4" above grade allowance instead of a 2" allowance. Motion carried 6-0.

f. Discussion/Action: Feedback from SHPO on proposed ordinance changes (fences). Motion by Sheely, second by Hansen-Rieskamp, approve the proposed ordinance changes as presented.

g. Discussion/Action: Merchandise displayed outdoors. Motion by Sheely, second by Hansen-Rieskamp, amend proposed ordinance to: 1. change fee amount to \$200.00 and put on fee schedule instead of in the ordinance AND 2. add a sentence "The annual period for this permit is March 1 through November 1, and all materials, including any display structures, must be removed by November 1," AND set the matter for public hearing on May 10. Motion carried 4-2, with Conquest and L. Trumpold voting nay.

- IX. Administrator's Report.
- X. President's Report.
- XI. Adjourn. The meeting was adjourned at 9:14 p.m.

Lynn Trumpold, ACLUD BOT President

Eleanor S. Hoehnle, Administrator

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa. All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.