

Amana Colonies Land Use District
Board of Trustees August 9, 2021 – 7:00 p.m. Final Approved Meeting Minutes
Via Zoom App

An in-person meeting is not possible due to the ongoing Covid-19 pandemic and the small size of the ACLUD meeting room, which does not provide enough room to maintain social distance between those attending.

- I. Call Meeting to Order. Lynn Trumpold, Chair called the meeting to order at 7 PM. Present were Bruce Trumpold, Cherie Hansen-Rieskamp, Joe Parcell, and Laura Kay Sheely. Absent were Ithiel Catiri and Andrew Conquest. Several members of the public participated, including Dawn Rutledge, Janice Rawson, Linda and Kirk Setzer, Amana Okopski joining the zoom meeting.
- II. Set Agenda. Motion by B. Trumpold, second by Parcell to approve the amended agenda. Motion passed unanimously.
- III. Review/Approve of the minutes of the July BOT meeting. Hansen-Rieskamp stated that there is a second word “ by” in item V that needs to be removed. Motion by B. Trumpold, second by Parcell to approve the July 2021 with the removal of the second work “by” in item V of the July BOT Meeting Minutes. Motion passed unanimously.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke
- V. Review/Approve July expenses for August disbursements. Palmer explained the disbursements. Motion by Hansen-Rieskamp, second by B. Trumpold as presented. Motion passed unanimously.
- VI. Review/Approve July Treasurer’s Report with correct June 30, 2021, fiscal year 20/21 Profit & Loss Budget Vs Actual Report. It was brought to the Administrator’s attention that the Treasurer needs to be conferred with prior to the meetings to review the Treasurer’s Report. B. Trumpold asked if the July Profit & Loss Budget vs. Actual was current budget to July budget only. Administrator said yes. Motion by Parcell, second by B. Trumpold to approve the July Treasurer’s Report. Motion passed unanimously.
- VII. Discussion/Action on the following permit applications in a Historic Preservation District:
 - a. Application 2021-059. Applicant, Amanda Okopski. Property located at 405 53rd Ave, Amana. Zoning HP-R. Proposed project includes paint siding, repair front entrances, restore and replace windows, replace iron handrails, replace steps and stoop, replace storm door and transom.

Motion by Sheely, second by Hansen-Rieskamp to approve the application as recommended by HPC exception having the Administrator approve the paint color for the siding, and all trim including windows, frames be either stained as wood product or painted white. Vote was split as follows: Yay B. Trumpold, Hansen-Rieskamp, Sheely and Nays L. Trumpold, Parcell. Motion passed.
 - b. Application 2021-060. Applicant, Kirk and Linda Setzer. Property located at 403 52nd Ave., East Amana. Zoning HP-R. Proposed project includes replacement of windows, replace dormers, cover all window trim and re-shingle roof.

Motion by Sheely, second by Hansen-Rieskamp to approve per the HPC recommendation.
 - c. Application 2021-065. Applicant, Lynn Trumpold. Property located at 2703 220 Trail, Middle Amana. Zoning HP-R. Proposed project: Reconstruct porch on west side of house and replace windows.

Motion by Sheely, second by Hansen-Rieskamp to approve the amended application adding a third window per the HPC recommendation.

- d. Application 2021-054b. Applicant, Allan Brower. Property located at 5209 E. St., Amana. The original application was split by the BOT to approved everything but the use of extruded aluminum trim.

Motion by B. Trumpold, second by Hansen-Rieskamp to table the application as it was unclear what part A of the application entailed. Motion passed unanimously.

VIII. Other Business

- a. Review Amana Society Service Company plan to develop a water improvement project between South Amana and Homestead – Russel Eimers

By consensus the board directed the Administrator to contact Eimers and ask that an application and site plan be submitted for the work being done.

- b. Discussion/Action: Review and recommendation of 2021 second round of Historic Preservation grant proposals

Motion by Sheely, second by Hansen-Rieskamp to approve the distribution of grants as recommended by the HPC exception take the withdrawal of the TePoel application and re-allocate to the 4 applications recommended for approval by the HPC.

- c. Discussion/Actions: Allan Brower request to remove one of two grant funded projects from original proposal.

Motion by Hansen-Rieskamp, second by Parcell to allow the Allan Brower grant funded application to be funded at the full \$2,500 amount without the 2nd component of the project to do the brick sidewalk and only fund the gutter work. Motion passed unanimously.

- d. Discussion/Action: Review comments and amended proposed ordinance on outside sales amendment to the Zoning Ordinance. The Administrator said that due to workload and not being in the office the week of August 9th there was nothing to report.

- e. Discussion/Action: Review of Administrator's initial proposed new Conditional Use Permit.

- f. Discussion/Action: Review Actions not requiring a Certificate of Approval. The administrator said that due to workload and not being in the office the week of August 9th no report was available.

- g. Discussion/Action: Review current COVID safety practices for meetings and office. By consensus carry the issue over to the Sept. agenda.

- IX. Administrator's Report. The administrator said that due to workload and not being in the office the week of August 9th no report was available.

- X. President's Report. The Chair gave a short report

- XI. Adjourn. Motion by Sheely, second by Hansen-Rieskamp to adjourn the meeting at 9:04 pm. Motion passed unanimously.