

**Amana Colonies Land Use District**  
**Board of Trustees Special Meeting Draft Minutes**

Sept. 28, 2021 – 7:00 p.m.

Amana Heritage Museum Auditorium - 705 44th Ave, Amana, IA 52203

- I. Call Meeting to Order. Lynn Trumpold, Chair called the meeting to order at 7:01 PM. Meeting location was at the Amana Heritage Museum Auditorium. Present were Bruce Trumpold, Cherie Hansen-Rieskamp, Joe Parcell, Laura Kay Sheely. Absent were Ithiel Catiri and Andrew Conquest. No one from public was in attendance.
- II. Set Agenda. Motion by Sheely, second by Parcell to amend and set the agenda to include a new item VII to approve the September 13, 2021, regular BOT meeting minutes. Sheely moved, Parcell second. Motion passed unanimously.
- III. Discuss Administrator Resignation and plans going forward. By consensus it was decided to run an ad for the Administrator position for the next two weeks in the Bulletin and close the position by Oct.1, 2021. Short turn is needed due to the current Administrator leaving the end of September. If possible, the ad for the position should be sent to Corridor Careers. Betsy Momany and Peter Hoehnle from HPC will be asked to serve on the interview committee. Bruce Trumpold will serve on the interview committee for the BOT and Cherie Hansen-Rieskamp will serve if she is available. If she is unavailable Sheely will serve. L. Trumpold will contact a current applicant for an Oct. 6<sup>th</sup> or Oct. 7 interview. Motion by Hansen-/Rieskamp, second by Parcell to have board member B. Trumpold contact a former administrator about serving as interim support, on an hourly basis, for limited range of duties, to assist in the running of the office and training of the new, yet to be hired, Administrator. Ayes were L. Trumpold, Parcell, Hansen-Rieskamp, and B. Trumpold. Abstain Sheely. Motion passed.
- IV. Approve and pay bills. Motion by Sheely, second by Hansen-Rieskamp to approve the bills as provided, excluding payment to South Slope as the final September bill had not yet been received. Motion passed unanimously.
- V. Approved Bank Requestion to remove current administrator from authorized agents - Resolution 2021-02. Motion by Sheely, second by Hansen-Rieskamp to approve Resolution 2021-02. Motion passed unanimously.
- VI. Discussion/Take Action on consideration to outsource payroll and photo contest. B. Trumpold, second by Hansen-Rieskamp to table the item. Motion passed unanimously.
- VII. Review/Approve Sept. 13, 202, BOT Meeting Minutes. Motion by B. Trumpold, second by Hansen-Rieskamp to approve the minutes of the Sept. 13, 2021, regular BOT meeting. Motion passed unanimously.
  - a. By consensus, the Trustees approve moving the regular October meeting to October 26 at 7:00 p.m.
- VIII. Adjourn. B. Trumpold moved to adjourn the meeting at 7:43 PM. Second by Parcell. Motion passed unanimously.

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa. All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.