

**Amana Colonies Land Use District
Board of Trustees November 8, 2021 – 7:00 PM Meeting Minutes**

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees Vice-President Bruce Trumpold called the regular meeting of the Board of Trustees to order at 7:04 PM. Present: Trumpold, Cherie Hansen-Reiskamp, Peter Hoehnle, Moses de los Santos and Tyler Stockman . Absent were Joe Parcell and Laura Kay Sheely. Several members of the public attended in person, and an audio Zoom meeting was also established.
- II. Set Agenda. Motion by de los Santos, second by Hansen-Reiskamp to approve the agenda. Motion passed unanimously.
- III. Review/Approve October Meeting Minutes: Motion by de los Santos, second by Hansen-Reiskamp to approve the October meeting minutes. Motion passed unanimously.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke.
- V. Review/Approve November Disbursement Report: Motion to approve by de los Santos, second by Stockman. Motion passed unanimously.
- VI. Review/Approve November Treasurer's Report: Motion to approve by Hoehnle, second by Hansen-Reiskamp. Motion passed unanimously.
- VII. Other Business:
 - a. Discussion/Action: Motion by Hansen-Reiskamp, second by Trumpold to elect Richard Budde as the Amana Colonies Land Use District Clerk. Motion passed unanimously.
 - b. Discussion/Action: 2018-053. It was decided that the Administrator was to do a site inspection and confirm that the siding on the building was correct per permit parameters.
 - c. Discussion/Actions: Resolution 2021-04. Trumpold read the resolution out loud. Motion by de los Santos and seconded by Hoehnle to adopt the resolution. A roll call vote to adopt the resolution went as follows:
five (5) in favor, zero (0) opposed, zero (0) abstaining. The resolution was adopted.
 - d. Discussion/Action: Stockman made a motion, second by Hoehnle to appoint Betsy Momany to a second five (5) year term to the Historic Preservation Commission. Motion passed unanimously.
 - e. Discussion/Action: There were two (2) openings available on the Historic Preservation Grant Review Committee. These openings are to be filled by members of the Board of Trustees. Moses de los Santos and Peter Hoehnle volunteered to fill these open positions. Motion by Stockman, second by Hansen-Reiskamp to appoint these two individuals to the Historic Preservation Grant Review Committee. Motion passed unanimously.
 - f. Discussion/Action: There was discussion about the potential of placing incoming President Laura Kay Sheely's President's Report in an upcoming Amana Bulletin. It was decided to table the decision for now until all Board members could review the document.
 - g. Discussion/Action: There was discussion regarding the upcoming Board of Trustees Open House (6 to 7 PM on Monday, December 13th). This will allow the public to meet the new Board of Trustees members and new Administrator. Cherie Hansen-Reiskamp and Laura Kay Sheely will be coordinating to work out specifics.

- h. Discussion/Action: 2021-087 Gloria Alexander. Motion by Hoehnle, second by Hansen-Reiskamp to amend the permit to allow vertical wood siding on small storage shed. Motion passed unanimously.
- VIII. Administrator's Report: The Interim Administrator prepared the report for the meeting and it was explained by the current Administrator. The subject of the report centered on the need to provide some ongoing training support for the new Administrator past the (current) November 18th deadline. After discussion it was suggested that extension labor be available for a maximum of ten (10) hours a month for a six month period (November 2021 through April 2022) at the Interim Administrator's current labor rate. At the end of that time period the situation would be reviewed. Motion by Stockman, seconded by de los Santos to accept as described. A roll call vote to adopt went as follows: four (4) in favor, zero (0) opposed, one (1) abstaining. The training support was adopted.
- IX. President's Report: President Laura Kay Sheely was not in attendance so no report was available at that time.
- X. Adjourn: The meeting was adjourned at 7:45 PM.

Laura Kay Sheely, ACLUD BOT President

Richard Budde, Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.