

**Amana Colonies Land Use District**  
Minutes of the Regular Meeting  
January 10, 2022 - 7:00 p.m.  
Amana Heritage Society Museum Auditorium – 705 44<sup>th</sup> Ave.

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Laura Kay Sheely called the regular meeting of the Board of Trustees to order at 7:00 p.m. Present: Sheely, Bruce Trumpold, Moses de los Santos, Cherie Hansen-Rieskamp, Peter Hoehnle, and Joe Parcell. Tyler Stockman was absent.
- II. Set Agenda. Motion to approve agenda by Trumpold, second by de los Santos. Motion carried unanimously.
- III. Review/Approve December Meeting Minutes. Motion to approve the December Meeting Minutes by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke.
- V. Review/Approve December Disbursements Report. Motion to approve by de los Santos, second by Hansen-Rieskamp. Roll call vote went as follows:  
  
Five (5) in favor, zero (0) opposed, Hoehnle abstain. Motion carried.
- VI. Review/Approve December Treasurer’s Report. Motion to approve by Parcell, second by Hansen-Rieskamp. Motion carried unanimously.
- VII. Discussion/Action on the following permit applications in a Historic Preservation District:
  - a. 2021-90. Thomas and Becky Ehltz, 4512 220<sup>th</sup> Trail, Amana. HP-C. Change of Use Permit Application. Motion to approve the application as presented by Hansen-Rieskamp, second by de los Santos. Roll call vote went as follows:  
  
Five (5) in favor, Trumpold opposed, zero (0) abstain. Motion carried. A Certificate of Approval was generated. It should be noted that the Ehltz were present at the meeting.
- VIII. Other Business.
  - a. Discussion/Action: Paul Bruhn Grant Program. HPC has requested to form a Grant Review Committee which would then create the grant application. Once created, a draft of the grant application would be presented to the Board of Trustees for final review. Motion to approve by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously.
  - b. Discussion/Action: Grant Application by Tony Berger – ref permit 2021-077 house siding replacement. A photo of the finished job was shown to the BOT. Tony did the labor himself, however he can’t procure the vendor receipts for the various materials. The Board indicated to Tony that he should create an affidavit detailing and pricing the materials to the best of his ability, then have it signed by a Notary Public. This document can then be presented to the

ACLUD Administrator so as to get the grant approval process completed. A motion to have Tony create this affidavit was made by Hoehnle and seconded by Hansen-Rieskamp. Motion carried unanimously. It should be noted that Tony was present at the meeting.

c. Discussion/Action: From The Enforcement Folder – Willian and Kathleen Venard – 1127 26<sup>th</sup> Ave Middle Amana – The Board instructed the ACLUD Administrator to send one last Certified Letter to the Venards. This letter is to indicate the current level of fine accrual to date of letter, as well as informing them they must either respond to the ACLUD office or attend the February 2022 Board of Trustees meeting in person. A motion to proceed as such was made by Trumpold, seconded by Hansen-Rieskamp. Motion carried unanimously. It should be noted that Administrator is unaware of an e-mail address for the Venards, a letter was mailed to them asking them to attend, they were not present at the meeting.

- IX. Administrator’s Report. 1) Two permits issued in the month of December (2021-088 and 089). 2) I informed the Board that Intuit QuickBooks Pro Plus 2022 had been purchased and loaded on the ACLUD PC. 3) Copies of the current ACLUD Fee Schedule were shared with the Board members. It was decided to advance review and discussion of fees charged to the March BOT meeting. 4) Continued discussion about ACLUD share of county property taxes collected. Administrator was instructed to ask Iowa County Assessor; “Can you provide a comparison of what property tax residents pay in incorporated locations vs those in unincorporated locations?”.
- X. President’s Report. 1) Laura Kay will be representing ACLUD and attending the upcoming planning meeting with the various Amana non-profit groups. 2) Administrator should indicate on ACLUD website that our office will be closed for all federal holidays. 3) Due to Valentine’s Day falling on Monday 2/14, it was decided that BOTH the BOT/HPC Planning Meeting (at 6 PM) and the Board of Trustees meeting (at 7 PM) should be held on Tuesday February 15<sup>th</sup>. 4) Administrator was instructed going forward always contact BOT prior to engaging legal services.
- XI. Adjourn. The meeting was adjourned at 8:00 p.m.

---

Laura Kay Sheely, ACLUD BOT President

---

Richard Budde, Administrator and Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.