

**Amana Colonies Land Use District Historic Preservation Commission**  
**Minutes of the Regular Meeting**  
**January 24, 2021, 6:30 p.m.**  
**In Person at Amana Heritage Museum Auditorium and via Zoom**

- I. Call Meeting to Order: Amana Colonies Land Use District Historic Preservation Commission Vice-Chair Jeff Conquest called the meeting to order at 6:36 PM. Present in person: Jeff Conquest and Nathan Smith. Present via Zoom: Betsy Momany. Unable to attend: Alex Momany and Elisha Presson-TePoel. Several members of the public were also present both in person and via Zoom.
- II. Set Agenda: There was a motion by B. Momany to approve the agenda. Second by Smith. Motion carried unanimously.
- III. Review/Approve December 27th Minutes: Motion by Smith to accept as presented, second by B. Momany. Motion carried unanimously.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda: There was one visitor present in the Auditorium and one visitor via Zoom. No public comments were received.
- V. Discussion/Action on the following permit applications in a Historic Preservation Zoning District:
  - a. 2021-093. Aaron Schaefer/agent Ramsey Creek-Bill Yoder, 5204 C St East Amana. HP-R. Application for a Permit in a Historic District. Project consists of replacing quantity seven (7) first floor windows with vinyl double hung windows. It should be noted that Bill Yoder was present at the meeting. B. Momeny noted that window opening dimensions were missing from their application. Bill then traveled to East Amana to measure, and returned with; brick opening 32" x 58", 6/6 windows with 8" x 12" panes. Design Guidelines documents were then consulted to determine if 9/6 style windows were an option. It was determined that staying with the existing 6/6 style was the best plan. A motion was made by B. Momeny, seconded by Smith to recommend approval of the Application to the Board of Trustees. The motion passed unanimously.
  - b. 2021-092. Bill and Kristi Yoder, 2610 J St, Amana. HP-R. Application for a Permit in a Historic District. Project consists of removing existing basement window, enlarge hole in basement wall, deepening window well outside to allow for new egress basement window (3' x 5'). Pour concrete for new egress window surround and install egress window. It should be noted that Bill Yoder was present at the meeting. It should also be noted that this project was largely completed and a permit was sought out after the fact. A motion was made by B. Momeny, seconded by Smith to recommend approval of the Application to the Board of Trustees. The motion passed unanimously.
- VI. Other Business:
  - a. Discussion/Action: Review draft of Certified Local Government (CLG) Annual Report. HPC members present indicated that they thought report looked fine as is. It was recommended by Conquest that the deadline for potential modification by HPC be by Friday January 28<sup>th</sup>. The document can then go on to the February 15 BOT meeting for their final approval.

b. Discussion/Action: Continuation of Photography Contest in 2022. B. Momeny indicated she would contact the head of the local Photography Club and gauge their interest as to level of leadership and involvement.

c. Progress/Status: Regarding formation of a Grant Review Committee for the Paul Bruhn Revitalization Grant and subsequent creation of a grant application. Permission to form a committee to create an application was approved at the January 10<sup>th</sup> BOT meeting. B. Momeny subsequently contacted the team members she has worked with on previous grant applications. That committee would consist of; Betsy Momeny, Alex Momeny, Elly Hoehnle, Peter Hoehnle, Lanny Haldy and Jon Childers. This committee is actively writing the grant application so that it will be ready for review in February by BOT personnel. It should be noted that the deadline for entry for this grant application is February 22, 2022.

vii. Administrator's Report: Administrator did not have any issues requiring review.

VIII. Adjourn: The meeting was adjourned at 7:49 PM.

Members of the Historic Preservation Commission were appointed by the Amana Colonies Land Use District Board of Trustees pursuant to Chapter 303, Code of Iowa, and Chapter 21.00 of the Land Use Plan. Members of the Historic Preservation Commission are resident electors of the Amana Colonies Land Use District and are qualified by interest in, knowledge or experience in matters pertaining to the history, and culture of the Amana Colonies. All Amana Colonies Land Use District Historic Preservation Commission meetings are open to the public and the public is encouraged to attend the meetings.