

Amana Colonies Land Use District
Minutes of the Regular Meeting
February 15, 2022 - 7:00 p.m.
Amana Heritage Society Museum Auditorium – 705 44th Ave.
And via Zoom

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Laura Kay Sheely called the regular meeting of the Board of Trustees to order at 7:03 p.m. Present: Sheely, Bruce Trumpold, Moses de los Santos, Cherie Hansen-Rieskamp, Peter Hoehnle, Joe Parcell and Tyler Stockman.
- II. Set Agenda. Motion to approve agenda by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously.
- III. Review/Approve January Meeting Minutes. Motion to approve the January Meeting Minutes by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke.
- V. Review/Approve January Disbursements Report. Motion to approve by Parcell, second by Hansen-Rieskamp. Motion carried unanimously.
- VI. Review/Approve January Treasurer's Report. Motion to approve by Stockman, second by Trumpold. Motion carried unanimously.
- VII. Discussion/Action on the following permit applications in a Historic Preservation District:
 - a. 2021-092. Bill and Kristie Yoder, 2610 J St., Middle Amana. HP-R. Egress basement window. Motion to approve the application as presented by de los Santos, second by Hoehnle. Roll call vote went as follows: Six (6) in favor, Hansen-Rieskamp opposed, zero (0) abstain. Motion carried. A Certificate of Approval was generated. It should be noted that Bill Yoder was present at the meeting.
 - b. 2021-093. Aaron Schaefer/Ramsey Creek, 5204 C St., East Amana. HP-R. Install seven vinyl double hung windows on first floor. Motion to approve the application as presented by Trumpold, second by de los Santos. Roll call vote went as follows: Six (6) in favor, Hansen-Rieskamp opposed, zero (0) abstain. Motion carried. A Certificate of Approval was generated. It should be noted that Bill Yoder was present at the meeting.
 - c. 2022-010. Jason Ludovissy, 2515 and 2601 J St., Middle Amana. HP-R. Demolition of fire damaged property in Middle Amana. Motion by de los Santos to table for thirty (30) days to allow for an updated structural engineer report. Second by Hansen-Rieskamp. Motion carried unanimously. It should be noted that Jason Ludovissy was present at the meeting.

VIII. Other Business.

a. Discussion/Action: Proposal by Hansen-Reiskamp regarding Forensic Engineer Mr. Van Winkle from VSP Engineering. Hansen-Reiskamp indicated she would contact Mr. Van Winkle (who is currently in India) and see if he might be able to be on the agenda for the May BOT meeting.

b. Discussion/Action: Initial review of ACLUD draft budget for 7/1/2022 to 6/30/2023. After discussion a motion was made by Hoehnle to set the time and date for the Public Hearing at 7:00 p.m. on March 14, 2022. Second by de los Santos. Motion carried unanimously.

c. Discussion/Action: Review of 2021 Certified Local Government (CLG) Annual Report. Note that HPC had previously reviewed and approved report. Note that report had been sent to BOT members previously for review in a digital format. After discussion report was accepted for use.

d. Discussion/Action: Paul Bruhn Federal Historic Revitalization Grant Program. Betsy Momany and Cherie Hansen-Reiskamp provided an update on the application process. The group writing the grant application are waiting for their federal SAMS# in order to finalize the process. Once the SAMS# exists it will be possible for BOT members to go online and review the grant application. Motion by de los Santos to have BOT review application online (if SAMS# exists before February 22 deadline). Second by Trumpold. Motion carried unanimously.

e. Discussion/Action: From the Enforcement Folder – Willian and Kathleen Venard 1127 26th Ave, Middle Amana – Due to continued inaction and lack of communication the Board instructed the ACLUD Administrator to proceed with legal action. Motion by Hoehnle, second by Hansen-Reiskamp. Motion carried unanimously. It should be noted that a certified letter inviting them to the BOT meeting was mailed (and signed by) the Venards, however, they were not present at the meeting.

- IX. Administrator's Report. 1) a total of eight permits were issued in the month of January (2022S - 001 through 005 were sign permit renewals), plus 2021-082 EhIts freestanding business sign permit, 2021-090 EhIts change of use permit and 2022S-006 Compass Memorial Healthcare one freestanding sign and two incidentals. 2) A copy of the latest Hotel/Motel Tax Funds Pledged was provided. 3) Regarding a potential Photography Competition in 2022, Betsy Momany shared with us that she had spoken with the head of the local Photography Club and it was decided to table the competition for this year. 4) Continued discussion about ACLUD share of county property taxes collected. Administrator was instructed to ask Iowa County Assessor; "Can you provide a comparison of what property tax residents pay in incorporated locations vs those in unincorporated locations?". The documentation provided me by Cindy Jensen, Iowa County Deputy Auditor, was provided to the BOT for their perusal.

- X. President's Report. 1) Laura Kay gave an update regarding her attendance at the planning meeting that was held with the various Amana non-profit groups. While these groups are researching (with an accounting firm) the potential of shared resources regarding accounting and finance, she came to the conclusion that participation by ACLUD would not be a good fit. 2) There was a discussion regarding the future reduction in need of the Interim Administrator. General consensus of discussion would be that it would be best to use that position on a "defined project" basis at some point in the future.
- XI. Adjourn. There was a motion to adjourn the meeting by Parcell, it was seconded by Hansen-Rieskamp. Motion carried unanimously. The meeting was adjourned at 9:15 p.m.

Laura Kay Sheely, ACLUD BOT President

Richard Budde, Administrator and Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.