

Amana Colonies Land Use District
Minutes of the Regular Meeting
March 14, 2022 - 7:00 p.m.
Amana Heritage Society Museum Auditorium – 705 44th Ave.
And via Zoom

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees Vice-President Bruce Trumpold called the regular meeting of the Board of Trustees to order at 7:00 p.m. Present: Bruce Trumpold, Cherie Hansen-Rieskamp, Peter Hoehnle and Tyler Stockman. Absent: Laura Kay Sheely, Moses de los Santos and Joe Parcell.
- II. Set Agenda. Motion to approve agenda by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously.
- III. Review/Approve February Meeting Minutes. Motion to approve the (amended) February Meeting Minutes by Stockman, second by Hansen-Rieskamp. Motion carried unanimously. Amendments consisted of: 1) Section VII b – Motion to approve the application as presented by de los Santos, second by Trumpold. Roll call vote as follows: Six (6) in favor, Hoehnle opposed, zero (0) abstain. Motion carried. And 2) VIII a – miss-spelled Hansen-Rieskamp.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke.
- V. Discussion/Action on the following permit applications in a Historic Preservation District:
 - a. 2022-013. Amana Colonies Bakery and Popcorn / Victoria Kirby / agent ServPro of Cedar Rapids / 4522 220th Trail Amana / HP-C. Had fire in upstairs and attic of building. ServPro to replace shingles on roof, replace two attic windows and recondition the pre-1932 chimney so that it can be functional. Discussion centered around the attic windows and chimney. Existing window frames were checked and confirmed to be 6 over 3 config. And it was confirmed that the chimney will need to be reconditioned so that it can be functional. Motion to approve the application as presented by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously. A Certificate of Approval was generated. It should be noted that Victoria Kirby was present at the meeting.
- VI. Other Business.
 - a. Discussion/Action: Initial review of ASI request to rezone four parcels of land located south of Highway 220 bridge across Price Creek/east of the Amana Furniture Shop. Requested to go from ACOS to ACOS-NA so that a disc golf course can be established in this area. Stockman made a motion that a public hearing on this subject should be set for April 11 at 7 pm. Motion was seconded by Hansen-Rieskamp. Roll call vote as follows: Three (3) in favor, zero (0) opposed, Trumpold abstain. Motion carried. Ref 2022-012.
 - b. Discussion/Action: ACLUD draft budget for 7/1/2022 to 6/30/2023. There will be a Public Hearing (Zoom meeting) at 7:00 p.m. on March 23, 2022.

c. Discussion/Action: Review HP grant application by Monys Hagen for stabilization and repair of an outbuilding located at 1007 26th Ave Middle Amana. It should be noted that the application was turned in before the February 15th deadline and the application was approved by both the Grant Review Committee (2/8/22) and the HPC (2/28/22). It should also be noted that Monys Hagen was present at the meeting. Grant calculated as 75% of \$3244 = \$2433. A motion was made by Hoehnle to approve moving forward with the grant, second by Stockman. Motion carried unanimously.

d. Discussion/Action: Review the use of Iowa County Nuisance Abatement Ordinance #30 for both current as well as future ACLUD violation situations. Discussion centered around the use of the filing document itself. Two questions for the Administrator to research; 1) does the term “complainant” refer to the people filing or the person receiving the complaint, and 2) can the signature that is on the certified mail card suffice as the signature that confirms party is officially aware of complaint being filed against them.

e. Discussion/Action: ACLUD Fee Schedule for 2022. Hansen-Rieskamp indicated that she had researched this in the past by comparing ACLUD fees to various other surrounding towns. Issue was tabled for now, can be included on the April BOT agenda.

f. Discussion/Action: Potential demolition of fire damaged property at 2515/2601 J St Middle Amana. It should be noted that this issue was discussed at the February 15, 2022 BOT meeting. At that time a 30 day extension was granted to allow owner time to get a second structural engineer opinion as to viability of rebuild. Prior to this 3/14 BOT meeting owner had indicated to the Administrator that he is now pursuing alternatives to full demolition. Administrator was instructed to contact owner and determine his final position (within 30 days of notice). If full demolition is answer then a Public Hearing will need to be established. Ref 2022-010.

VII. Review/Approve February Disbursements Report. Motion to approve by Stockman, second by Hansen-Rieskamp. Motion carried unanimously. Note that de los Santos had stopped at ACLUD office prior to meeting to sign checks and review pertinent Treasurer’s information.

VIII. Review/Approve February Treasurer’s Report. Motion to approve by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously. Note that de los Santos had stopped at ACLUD office prior to meeting to sign checks and review pertinent Treasurer’s information.

IX. President’s Report. President Laura Kay Sheely was not present at the meeting so no report was provided. However the Administrator (who is a member of the newly formed IT Steering Committee) indicated that they had their first meeting on March 1st. An ACLUD office hardware/software inventory list has been started, a Seagate SS external hard drive has been purchased (and backups are commencing)and smoke and carbon monoxide detectors and a new fire extinguisher have been installed in the office.

- X. Administrator's Report. Administrator provided data regarding permits issued in February and Hotel/Motel Tax and HP Grant Program. There was an open discussion regarding fire escapes on multi-story buildings. Administrator was instructed to research this issue with a State Architect to determine current consensus/rulings.
- XI. Adjourn. There was a motion to adjourn the meeting by Stockman, it was seconded by Hansen-Rieskamp. Motion carried unanimously. The meeting was adjourned at 8:32 p.m.

Laura Kay Sheely, ACLUD BOT President

Richard Budde, Administrator and Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.