

Amana Colonies Land Use District
Minutes of the Regular Meeting
June 13, 2022 - 7:30 p.m.
Amana Heritage Society Museum Auditorium – 705 44th Ave.
And via Zoom

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Laura Kay Sheely called the regular meeting of the Board of Trustees to order at 7:43 p.m. Present: Sheely, Moses de los Santos, Joe Parcell, Cherie Hansen-Rieskamp, Peter Hoehnle and Bruce Trumpold. Absent: Tyler Stockman.
- II. Set Agenda. The tentative agenda was modified so that a request from Jeff and Suzanne Conquest could be reviewed. This was added at Other Business / VI / f. Motion to approve modified agenda by de los Santos, second by Hoehnle. Motion carried unanimously.
- III. Review/Approve May Meeting Minutes. Motion to approve the May 9, 2022 Meeting Minutes by de los Santos, second by Hansen-Rieskamp. Motion carried unanimously.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke.
- V. Discussion/Action on the following permit applications in a Historic Preservation District:
 - a. 2022-034. Aaron Schaefer / agent Ramsey Creek Bill Yoder / 5204 C St East Amana / HP-R. 1) Remove existing 4' x 8' bay window and replace with a three wide double hung vinyl window assembly. 2) Remove non-historic twin window on east end and replace with double hung vinyl window which matches the existing 6/6 windows. 3) Remove existing two flue chimney and replace with historically accurate chimney that matches the other two chimneys on east side of house. After discussion Trumpold made a motion to approve the application as presented, second by de los Santos. Motion carried unanimously. A Certificate of Approval was generated. It should be noted that Bill Yoder was present at the meeting.
 - b. 2022-035. Wendy Sauter / 1709 4th Ave South Amana / HP-R. Remove prefab concrete stoop and replace with a 4' x 8' treated wood porch with railings and roof (see entrance mockup graphic in application). After discussion de los Santos made a motion to agree with HPC assessment and not allow the permit application as presented. Second by Hansen-Reiskamp. Motion carried unanimously. If possible Wendy could modify her dimensions and re-submit an application that would fall within ordinance guidelines. It should be noted that Wendy was not present at the meeting.
- VI. Other Business.
 - a. Discussion/Action: ASI request to rezone four parcels of land located south of Highway 220 bridge across Price Creek/east of Amana Furniture Shop. Requested to go from ACOS to ACOS-NA so that a Disc Golf Course can be established in this area. Ref 2022-012. Note that this came after the public hearing on this subject earlier that night. After discussion there were two issues at play; whether a second public hearing was needed before issuing a zoning change

permit, and approval of the zoning permit application itself. After discussion de los Santos made a motion to waive the need of a second public hearing. Second by Hansen-Reiskamp. All voted in favor, except Trumpold who abstained. Regarding the rezoning application 2022-012, after discussion de los Santos made a motion to approve the application as presented. Second by Hansen-Reiskamp. Roll call vote as follows:

de los Santos aye / Hansen-Reiskamp aye / Parcell aye / Hoehnle aye / Sheely nay / Trumpold abstain. Motion passed. A Certificate of Approval was generated.

b. Discussion/Action: HPC suggested that ACLUD ordinances be updated to include guidelines for chickens, chicken coops, feeders etc. in back yards. After discussion it was agreed that HPC could work up a draft copy of verbiage to be inserted in the existing "livestock ordinance", using other towns and Iowa County existing regulations as guidelines. To be reviewed at a future BOT meeting.

c. Administrator presented a draft copy of revised ACLUD Fee Schedule including penalties for individuals getting permits after the work is completed. After discussion Hoehnle made a motion to approve the new fee schedule as presented, with the intent for ACLUD to implement on September 1st. Second by Hansen-Reiskamp. Motion passed unanimously.

d. Discussion/Action: Building condition at 2516 220th Trail Middle Amana. After discussion the Administrator was asked to reach out to the owner and start a dialogue.

e. Discussion/Action: Jeff and Suzanne Conquest asked for guidance regarding their renovation of a garage (the Old Coffee Shop-pre-1932) at 621 46th Ave in Amana. Basically that the concrete foundation was heavily cracked and that much of the wooden supporting structure had rotted. Their contractor(s) indicated it would be less expensive to demolish and rebuild rather renovate existing. After discussion the Board indicated that in these instances a summary report of condition was required by a Forensic Engineer which specializes in historic structures. The Board would then use this information in the decision-making process.

VII. Review/Approve June Disbursements Report. Motion to approve by de los Santos, second by Trumpold. Motion carried, Hoehnle abstained.

VIII. Review/Approve May Treasurer's Report. Motion to approve by Hoehnle, second by Trumpold. Motion carried unanimously.

IX. President's Report. Laura Kay Sheely indicated that her last day on the Board of Trustees would be June 17, 2022. So the first matter at hand was to deliberate within the group as to whom might be interested in filling the President's role until formal elections this fall. Hansen-Reiskamp made a motion to nominate Joe Parcell. De los Santos seconded the motion. The roll call vote went as follows:

De los Santos aye / Hansen-Reiskamp aye / Parcell aye / Hoehnle nay / Trumpold nay / Sheely abstain. Motion carried.

The second matter at hand is that now the Board of Trustees is short a member. Administrator was instructed to contact the HPC and BOA groups to gauge interest there, and BOT members

would approach the community at large. The BOT hopes to deliberate and vote on candidates at their upcoming July 11 meeting.

- X. Administrator's Report. 1) Administrator provided data regarding permits issued in May. 2) The status of the Violations file was discussed. 3) The Hotel/Motel Tax Funds Pledged document was included for review.

- XI. Adjourn. There was a motion to adjourn the meeting by Hoehnle, it was seconded by Sheely. Motion carried unanimously. The meeting was adjourned at 9:20 p.m.

Laura Kay Sheely, ACLUD BOT President

Richard Budde, Administrator and Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.