

Amana Colonies Land Use District
Minutes of the Regular Meeting
May 9, 2022 - 7:00 p.m.
Amana Heritage Society Museum Auditorium – 705 44th Ave.
And via Zoom

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Laura Kay Sheely called the regular meeting of the Board of Trustees to order at 7:00 p.m. Present: Sheely, Moses de los Santos, Joe Parcell, Cherie Hansen-Rieskamp, Peter Hoehnle and Tyler Stockman. Absent: Bruce Trumpold.
- II. Set Agenda. The tentative agenda was modified so that a representative from VSP Engineering could speak. This was added at Other Business / VII / c. Motion to approve modified agenda by de los Santos, second by Stockman. Motion carried unanimously.
- III. Review/Approve March Meeting Minutes. Motion to approve the March Meeting Minutes by Hoehnle, second by Stockman. Motion carried unanimously. Note that there was not an April Board of Trustees meeting.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke.
- V. President's Report. Laura Kay shared that she will be moving to Arizona in the near future. The BOT is to form a sub-committee and then indicate at the June meeting how they would like to proceed until the next formal election takes place.
- VI. Discussion/Action on the following permit applications in a Historic Preservation District:
- VII. 2022-027. Hannah Brown / 111 220th Trail South Amana. HP-R. Renovate the old communal kitchen building. 1) *Relocate main (east) entry door to its original position/re-using existing door and storm door.* 2) *Convert the far southwest window to a second exit door/storm door out the back (west) side.* 3) *Replace entire (east) porch floor with treated lumber while intending to keep the porch railings.* 4) *Replace all 1960-era vinyl windows with Amana compliant vinyl windows. All windows would be 6 over 6, with exception of northwest one which would be 9 over 6.* 5) *Install a cobblestone area with Amana compliant wooden steps leading down from the (new) west door. Trellis panels could be established to provide visual privacy to the back yard. The growth of vining plants on the panels would enhance the privacy.* 6) *Replacing existing "faux brick" asbestos siding with white vinyl siding to match current east side street facing siding, with the "reveal" width is the same as the existing white siding.* 7) *Parking in the back (west side) must be established with a minimum of two parking spots. This building has an area of 880 sq ft. The renovation will include an extra layer of sound insulation on the shared wall. Hannah has already contacted the Museum and no direct photos of the communal kitchen could be found, only indirect photos that showed it with the building to the south.* The primary BOT discussion centered around item 5. The HPC had rejected having a small deck (original request) on the southwest corner of the building, opting instead for a "cobblestone" type of surface, with steps leading down from the (new) west door. Hannah has provided a new sketch (page 11 of 11 of her application) showing a 10' x 13' treated wood deck with an Amana-compliant railing. After

discussion and agreement that the small deck cannot be seen from 220th Trail, de los Santos made a motion to accept the application including the small deck. Second by Parcell. Roll call vote as follows: Five (5) in favor, zero (0) opposed, Sheely abstain. Motion carried. A Certificate of Approval was generated. It should be noted that Hannah Brown was present at the meeting via Zoom.

VIII. Other Business.

a. Discussion/Action: Brad and Sara Morgan are looking at property at 606 39th Ave Amana. The building is currently zoned C-1 Non-Historic. Their question revolved around whether residential living space could be established in the east end of the building while the west end could continue use for commercial functions. After discussion, the Morgans (who were present at the meeting via Zoom) were informed by the BOT that this would be possible.

b. Discussion/Action: ACLUD Fee Schedule for 2022 going forward. It was discussed that ACLUD Fee Schedule pricing has been the same for many years. Also that the ACLUD governments' only sources of revenue are property and hotel/motel tax and application fees. The Administrator will establish a draft of a new fee schedule. This document will be reviewed at the June BOT meeting and put into effect by July 1, 2022.

c. Discussion/Action: Randy Van Winkle from VSP Engineering-Coralville attended the meeting. His firm specializes in Forensic Engineering, which is primarily structural analysis and report generation regarding historic structures. He wanted to make the BOT aware of the firms' capabilities should a future need arise.

IX. Review/Approve May Disbursements Report. Motion to approve by Stockman, second by Hansen-Rieskamp. Motion carried unanimously.

X. Review/Approve April Treasurer's Report. Motion to approve by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously.

XI. Administrator's Report. 1) Administrator provided data regarding permits issued in March and April. 2) The Administrator has now forwarded for the first time ever an ACLUD violation onto the Iowa County Environmental Health Department. Form was in the mail April 29th. 3) The Hotel/Motel Tax Funds Pledged document was included for review. 4) President Sheely graciously wishes to donate some of her home office furniture to the ACLUD office. Logistics to be worked out between now and July 1st. 5) Administrator noted that the previously approved six-month assistance of Elly Hoehnle (ten hours per month for six months) for training and support ended in April. Administrator requested a new six-month extension (five hours per

month for six months at same pay scale). De los Santos made a motion to accept, second by Hansen-Rieskamp. Roll call vote as follows: Five (5) in favor, zero (0) opposed, Hoehnle abstain. Motion carried.

- XII. Adjourn. There was a motion to adjourn the meeting by Stockman, it was seconded by Parcell. Motion carried unanimously. The meeting was adjourned at 8:24 p.m.

Laura Kay Sheely, ACLUD BOT President

Richard Budde, Administrator and Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.