

Amana Colonies Land Use District
Minutes of the Regular Meeting
July 11, 2022 - 7:00 p.m.
Amana Heritage Society Museum Auditorium – 705 44th Ave.
And via Zoom

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Joe Parcell called the regular meeting of the Board of Trustees to order at 7:00 p.m. Present in person: Parcell, Tyler Stockman, Peter Hoehnle and Bruce Trumpold. Present via Zoom: Cherie Hansen-Rieskamp. Absent: Moses de los Santos.
- II. Set Agenda. The tentative agenda was modified so that a Change of Use request from Essence of Life Hospice LLC could be reviewed. This was added at Other Business / VI / b. Motion to approve modified agenda by Hoehnle, second by Trumpold. Motion carried unanimously.
- III. Review/Approve June Meeting Minutes. Motion to approve the June 13, 2022 Meeting Minutes by Parcell, second by Stockman. Motion carried unanimously.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. The new Director of the ACCVB, Stacey Coledge, introduced herself to the group.
- V. Discussion/Action on the following permit applications in a Historic Preservation District:
 - a. 2022-056. Harry and Tonya Grambo / 512 F Street West Amana / HP-R. 1) Replace existing cedar siding with new cedar siding. 2) Replace quantity twelve (12) windows with vinyl windows – quan five on the first floor and seven on the second floor. White trim boards same as existing. Dimensions as follows: Quan five 9/6 23" x 54" , quan one 9/6 33" x 54" , quan five 6/3 27" x 33" , quan one 6/1 27" x 44". Motion by Stockman to approve the application as presented, second by Trumpold. Abstain by Hansen-Rieskamp, all others aye. Motion passed. A Certificate of Approval was generated. It should be noted that Harry Grambo was present at the meeting.
 - b. 2022-058. Steve Hinsley and Tina Becerra-Hinsley / 612 45th Ave Amana / HP-R. Replacing quantity nine (9) wooden windows with vinyl double hung. Seven (7) 6/6 windows at front and back of house on the upper level, 28" x 46". Two (2) 9/6 windows on south side of house on the upper level, 28" x 56". Motion by Stockman to approve the application as presented, second by Hansen-Rieskamp. Motion carried unanimously. A certificate of Approval was generated. It should be noted that Steve or Tina were not present at the meeting.
 - c. 2022-059. Jeff and Suzanne Conquest / 621 46th Ave Amana / HP-C. 1) Re-roof property and detached garage w/ brown asphalt shingles 2) Re-side detached garage w/ ACLUD-approved siding and replace three garage doors with solid panel doors 3) Remove oversized overhang from east side of attached garage, replace w/ traditional door hood which will extend six inches beyond sides of door. 4) Replace siding on north side of main property w/ ACLUD-approved siding. Motion by Hoehnle to approve the application as presented, second by Stockman. Motion carried unanimously. A

Certificate of Approval was generated. It should be noted that Jeff and Suzanne Conquest were present at the meeting.

- d. 2022-061. Gerald Rieskamp / 206 220th Trail South Amana / HP-C. Add a 22' x 12' x 12' lean to onto existing shop. Three post support with exposed concrete footings and a corrugated metal roof. After discussion Hoehnle made a motion to accept the application as presented. Second by Stockman. Motion carried unanimously, with Hansen-Rieskamp abstaining. A Certificate of Approval was generated. It should be noted that Cherie Hansen-Rieskamp was present (via Zoom) at the meeting.

VI. Other Business.

- a. Discussion/Action: Board of Trustees review of potential candidates for the open Board of Trustees position. To date no one has stepped forward showing an interest in the position. Administrator was instructed to run a message in the Amana Society Bulletin. A message was also entered on the ACLUD website and Facebook page.

- b. 2022-083. Essence of Life Hospice LLC. 3207 220th Trail Amana / C-1. Change of Use request. They have purchased the old Uhtoff Chiropractic building at 606 39th Ave Amana. They wish to change the usage from a chiropractic healthcare office to office space used by employees supporting hospice care. Administrator noted that the Iowa County Assessors website did not yet reflect the transaction, and that Jacque Aanestad had provided a copy of the Skogman purchase contract. After discussion Trumpold made a motion to approve. Second by Stockman. Motion carried unanimously. A Certificate of Approval was generated. It should be noted that Jacque Aanestad was present (via Zoom) at the meeting.

VII. Review/Approve July Disbursements Report. Motion to approve by Hoehnle, second by Stockman. Motion carried unanimously.

VIII. Review/Approve June Treasurer's Report. Motion to approve by Hoehnle, second by Trumpold. Motion carried unanimously.

IX. President's Report. No report issued.

- 1) Administrator's Report. 1) Administrator provided data regarding application activity in June.
- 2) 2) Facilities Maintenance at Whirlpool had contacted me recently asking me if there needs to be any ACLUD involvement regarding their repair of the old brick smokestack out there. The area is zoned Non-Historic I-2. BOT indicated if it is just routine maintenance, then no involvement. However, if the overall look changes, then they would like to be involved.
- 3) Chicken ordinance verbiage is under development by Jeff Conquest and Betsy Momany.
- 4) Temporary festival / event signs being placed in the IADOT public right of way is an ongoing issue. BOT reiterated that ACLUD cannot give permission for anyone to place signage in the State of Iowa owned public right of way. This led to a discussion regarding food vendor trucks

that are invited to the Amanas for special events, and whether or not they should be subject to a permitting fee (since they potentially take business away from the local restaurants).

- 5) The Grant Review Committee plans to meet on July 15th . Three applications to review.
- 6) Would like to discuss the potential of Administrator using a portable projector at the Museum Auditorium to view documents under review as opposed to printing a ream of paper for each monthly meeting (you would still get the digital copies early). There is an HDMI port on the office laptop.
- 7) June Hotel/Motel Taxes Pledged Document attached.

X.

- XI. Adjourn. There was a motion to adjourn the meeting by Stockman, second by Trumpold. Motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Joe Parcell, ACLUD BOT President

Richard Budde, Administrator and Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.