

Amana Colonies Land Use District
Minutes of the Regular Meeting
September 12, 2022 - 7:00 p.m.
Amana Colonies Land Use District office – 4304 220th Trail Amana
And via Zoom

- I. Call Meeting to Order. Amana Colonies Land Use District Board of Trustees President Joe Parcell called the regular meeting of the Board of Trustees to order at 7:00 p.m. Present in person: Parcell, Tyler Stockman, Peter Hoehnle, Bruce Trumpold, Norine Magee, Cherie Hansen-Rieskamp and Moses de los Santos.
- II. Set Agenda. Motion to approve agenda by Hansen-Rieskamp, second by de los Santos. Motion carried unanimously.
- III. Review/Approve August Meeting Minutes. Motion to approve the August 8, 2022 Meeting Minutes by Hoehnle, second by Hansen-Rieskamp. Magee abstained due to being a new Trustee. Motion carried.
- IV. Welcome visitors and allow citizens to speak on items not on the agenda. No one spoke.
- V. Discussion/Action on the following permit applications in a Historic Preservation District:
 - a. 2022-096. ASI dba Amana Furniture Shop / 724 48th Ave Amana / HP-C. A vehicle was accidentally driven into side of building. Replace damaged vinyl window with a new double entrance door. Replaced damaged bricks in existing single doorway with same color bricks as currently used on building. Flower planter to be removed and a new threshold and sidewalk installed that will provide an ADA accessible entrance. Motion by Hoehnle to approve the application as presented, second by Stockman. Trumpold abstained. Motion carried. A Certificate of Approval was generated. It should be noted that Bruce Trumpold was present at the meeting.
 - b. 2022-094. Jon Childers and Steven Hergert / 2617 K St and 1012 27th Ave Middle Amana / HP-R. 1) Replace SOUTH stairs at 2617 K St using cedar tone treated lumber, but add a 48" x 48" landing to the new design. See photo 4A for design example. 2) On the EAST side of the 1012 27th Ave address repair a 5' x 7' area of the existing porch flooring using Trex composite in Amana color match. Also replace the existing stairs and hand rails with new construction of same using treated cedar - no change in appearance. 3) On both SOUTH and EAST side replace two existing screen doors with Larson white storm doors. Motion by Hoehnle to approve the application, second by Hansen-Rieskamp. Motion carried unanimously. A Certificate of Approval was generated. It should be noted that Jon Childers was present at the meeting.
 - c. 2022-097. Louis and Jan Caspers (formerly Touch of Home B & B. / 621 45th Ave Amana / HP-C. Change of Use application to go from a Bed and Breakfast (Touch of Home B & B) to quantity two rental apartments. Motion by Hoehnle to approve the application, second by de los Santos. Motion carried unanimously. A Certificate of Approval was generated. It should be noted that Louis and Jan Caspers were present at the meeting.

VI. Other Business.

a. Discussion/Action: Board of Trustees instructed Administrator to run the Special Election notice for the second time in the September 15th Amana Society Bulletin. They also noted that the Iowa County Auditors must certify the results of the Special Election before they can be officially accepted at an October Trustees meeting. This has the potential of causing that meeting to have to shift from its' normal second Monday of the month.

b. Discussion/Action: It was discussed that the Chocolate Haus proceeded with their caulking/repair work without receiving either a Grant Award Letter or a Zoning Permit. Administrator confirmed with Board that grant is therefore negated.

c. Discussion/Action: US Cellular wishes to upgrade antennas on top of water tower which is north of Middle Amana. Edge Consulting Engineers asked ACLUD if there are any historic aspects in play. After discussion it was determined that the Administrator could inform Edge that we find no historic issues.

VII. Review/Approve September Disbursements Report. Motion to approve by Hoehnle, second by Hansen-Rieskamp. Motion carried unanimously.

VIII. Review/Approve August Treasurer's Report. Motion to approve by Stockman, second by Magee. Motion carried unanimously.

IX. President's Report. No report issued. However, there was a discussion regarding the need of a formal document spelling out the relationship and timeline (three year renewal) between the ACLUD and the Amana Colonies Convention and Visitors Bureau. This apparently was initiated back in 2018 by a Board of Trustees vote. Administrator was instructed to have a rough draft prepared for review at the October Board meeting.

- X. Administrator's Report. 1) Administrator provided data regarding application activity in August.
2) First draft of Chicken Ordinance verbiage will be presented at October BOT meeting. It was also noted that the HPC has been working on OCR scanning of the Design and Architectural Guidelines documents so that they can ultimately reside on the website in a searchable format.
3) This September 12th meeting is the first time that the 52" flatpanel TV has been used as a visual aid to a meeting. A big thank you to Moses de los Santos for donating it to the ACLUD office.
4) This was Cherie Hansen-Rieskamps' last meeting as a Trustees. Thank you Cherie for all your hard work.
5) August Hotel/Motel Taxes Pledged Document attached.

XI. Adjourn. There was a motion to adjourn the meeting by Stockman, second by de los Santos. Motion carried unanimously. The meeting was adjourned at 8:43 p.m.

Joe Parcell, ACLUD BOT President

Richard Budde, Administrator and Clerk

The Amana Colonies Land Use District Board of Trustees was established and its members duly elected in accordance with the provisions of Chapter 303, Code of Iowa, subsections 303.41 through 303.68. All activities of the Board of Trustees in exercising its corporate authority including the election of officers, meetings and public hearings, expenditure of funds, appointment of Boards and employees are public records, and are in accordance with the provisions of Chapter 303, Code of Iowa.

All Amana Colonies Land Use District Board of Trustees meetings are open to the public and the public is encouraged to attend the meetings.